

Office of the  
City Manager and  
the City Council

Phone 207 - 853 - 2300  
Fax 207 - 853 - 4712



## **CITY COUNCIL MEETING**

**WEDNESDAY, MARCH 9<sup>th</sup>, 2022**  
**SHEAD HIGH SCHOOL - LIBRARY - 6:00 P.M.**

**Meeting ID: 884 3944 2691**  
**Passcode: eastport**

### **AGENDA**

**I. CALL to ORDER**

**II. EXECUTIVE SESSION (4:30 p.m.)**

<input checked="" type="checkbox"/> <i>Personnel Matters</i>	<i>Title 1 M.R.S.A. § 405(6)(A)</i>
<input checked="" type="checkbox"/> <i>Real Property or Economic Dev.</i>	<i>Title 1 M.R.S.A. § 405(6)(C)</i>
<input type="checkbox"/> <i>Labor Negotiations</i>	<i>Title 1 M.R.S.A. § 405(6)(D)</i>
<input checked="" type="checkbox"/> <i>Consultation w/Legal Counsel</i>	<i>Title 1 M.R.S.A. § 405(6)(E)</i>
<input type="checkbox"/> <i>Poverty Abatement Application</i>	<i>Title 36 M.R.S.A. § 841</i>

**III. ACTION from EXECUTIVE SESSION (if applicable)**

**IV. ADJUSTMENT(S) to AGENDA**

**V. PUBLIC HEARINGS**

- a) Airport Master Plan Briefing (*Hoyle & Tanner*)
  - a1) Action on Public Hearing for the Airport Master Plan Briefing
- b) Amendment(s) to Zoning Ordinance
  - b1) Action on Public Hearing for Amendment(s) to Zoning Ordinance
- c) Mandatory Shoreland Zoning Ordinance
  - c1) Action on Public Hearing for the Mandatory Shoreland Zoning Ordinance
- d) Amendment(s) to Eastport Shellfish Ordinance
  - d1) Action on Public Hearing for Amendment(s) to Eastport Shellfish Ordinance

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

- (a) Airport Business (*Suzy Shepard/Hoyle & Tanner*)
  - 1) *Approval of Hoyle & Tanner Contract for Install of PAPIs to Runway 15*
  - 2) *Approval of Hoyle & Tanner Contract for Apron Pavement Maintenance*
  - 3) *Approval to Schedule & Pay for a Flight Check of the PAPIs*
- (b) Approval to Schedule a Public Hearing for 4/13/2022
  - [Approve a Resolution Authorizing the Issuance of a \$1,000,000 General Obligation Bond - Sewer/WWTP – CWSRF Loan]
- (c) Approval of Eastport Moonlight Movies (*David Grieco*)
  - & Approval for the City to Sponsor One Movie
  - [6/25/2022 *Bohemian Rhapsody* (2018); 7/8/2022 *Jaws* (1975); 7/22/2022 *The Sandlot*; 8/5/2022 *Splash* (1984); 8/19/2022 *Julie & Julia* (2009); and 9/2/2022 *Best Exotic Marigold Hotel* (2011)]
- (d) Council Approval to Put Sidewalk Machine Out to Bid (*City Manager/Kate Devonshire*)
- (e) Council Approval to Put Metal Pile Out to Bid (*City Manager/Kate Devonshire*)
- (f) Council Liaison/Manager Updates
  - Update from City Manager/FY2023 Budget
- (g) Council Approval of Consent Agenda

**VIII. COUNCIL ISSUES**

**IX. ADJOURN**

**(City of Eastport - Consent Agenda)**

**Wednesday, March 9<sup>th</sup>, 2022**

**A. COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:**

• **Monthly Report for February, 2022**

Airport Report (Submitted by Airport Manager, Steve Trieber)

Assessor Report & Code Enforcement Report (Submitted by Carolina Castello)

Financial Report (Submitted by Treasurer, Traci Claroni)

Police Department Report (Submitted by Police Chief, Andrew Little)

Public Works Report (Submitted by Public Works Director, Howie Johnson)

WWTP Sewer Report (As of 7/1/2021 – Olver Associates)

**B. COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):**

- 2/8/2022      • 2/9/2022

**C. ACCEPTANCE of RESIGNATION(s) from BOARDS/COMMITTEES**

- *Resignation* of Jose Arroyo from the Zoning Board of Appeals
- *Resignation* of Rachel Cox from the Zoning Board of Appeals

**D. COUNCIL APPROVAL of RE-APPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES**

- *Appointment* of Karen Farris to the Zoning Board of Appeals
- *Appointment* of Christopher Bartlett to the Zoning Board of Appeals
- *Appointment* of Rayett Cooper to the Economic Development Committee

**E. COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION**

- *none at this time*

**F. ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS for the following:**

- Renewal of Victualer Licenses (active 5+ years) : Peter Frewen & Jenie Smith d/b/a **Dastardly Dick's**; Bob DelPapa d/b/a **Eastport Chowder House**; Jeff & Leslie Starling d/b/a **Happy Crab**; Gregory Noyes d/b/a **The Kilby House**; Pamela Francis d/b/a **Old Sow Grill**; Karen and Kevin Raye d/b/a **Raye's Mustard Mill**; Paula Bouchard d/b/a **Rosie's Hot Dog Stand**; Ruth McInnis d/b/a **The Todd House**; Kristen Johnson d/b/a **Puffin Haus Inn**; and Robert DelPapa d/b/a **WACO Diner**.

**G. COUNCIL APPROVAL for the “SCHEDULING” of PUBLIC HEARING(s)/WORKSHOP(s)**

- “Scheduling” of Public Hearing(s) for 4/13/2022  
[Renewal of Victualer Licenses – active/less than five years]:  
Madison Barker d/b/a **Bocephus**; Danny Sullivan d/b/a **Sebastian’s** Mobile Truck/Wood Fire Pizza Oven; & Mary Beth Tolson d/b/a **Ole Hookers**
- Scheduling of a Public Hearing(s) for 4/13/2022  
[Renewal of Liquor License]: Lisa & Jeff Smith d/b/a Horn Run Brewery
- Scheduling of a Public Hearing for 4/13/2022  
[Proposed Food Truck Ordinance]

**H. APPOINTMENT(s) and/or RESIGNATION(s) of ELECTION WORKER(s)**

- Re-appointments of Carolina Castello, April Theriault, Leasa Garvin, Donna Thayer, & Gregory Lingley as Election Workers (Requested by City Clerk, Ella Kowal)

**I. PERPETUAL CARE LOT(s)**

- none at this time

**J. COUNCIL APPROVAL of REPORTS:**

- |    |                    |                         |                     |
|----|--------------------|-------------------------|---------------------|
| 1) | <b>Reports:</b>    | City Manager's Report   | (City Manager)      |
|    |                    | Ambulance Report        | (None at this time) |
|    |                    | Marion Transfer Station | (None at this time) |
| 2) | <b>Boards:</b>     | Planning Board          | (See Attached)      |
|    |                    | Zoning Board of Appeals | (See Attached)      |
| 3) | <b>Committees:</b> | Budget                  | (None at this time) |
|    |                    | Cemetery                | (None at this time) |
|    |                    | Deer                    | (None at this time) |
|    |                    | Economic Dev.           | (See Attached)      |
|    |                    | Parks & Recreation      | (None at this time) |
|    |                    | Port & Harbor           | (None at this time) |
|    |                    | School Board            | (None at this time) |
|    |                    | Shellfish               | (None at this time) |